



सरदार बल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार : गृह मंत्रालय) (*Government of India : Ministry of Home Affairs*)
हैदराबाद - 500 052 HYDERABAD - 500 052.

No.31011/22/2015-2016/HS-Misc.

Dated the 10 Feb, 2016.

TENDER

To

[Prospective vendors]

Sub: Limited Tender Enquiry for supply of Road Roller to S.V.P. National Police Academy – Reg.

Sir,

- 1 SVP National Police Academy, Shivrampally, Hyderabad, invites sealed bids under Two-bid system (separate Technical Bid & Financial Bid) supply of Road Roller to National Police Academy.
- 2 Salient features of the tender enquiry are as follows:-

a)	Tender No.	34011/22/2015-16/HS.Misc
b)	Description of items	supply of Road Roller to S.V.P. National Police Academy
c)	Specifications	As per Annexure-A
d)	Type of Tender	Limited Tender
e)	Bid System	Two Bid System (Separate Technical Bid & Commercial Bid to be submitted)
h)	Closing date & time of submitting bids.	On Feb 25, 2016 at 1700 hrs
i)	Date & time of opening of bids received.	On February 25 2016 at 1100 hrs in SVPNPA, Hyderabad .
j)	Earnest Money Deposit.	Demand draft for Rs.32,000/-, drawn from any of the Commercial Banks in favour of 'The Director, S.V.P. National Police Academy, Hyderabad'.
k)	Delivery schedule / completion period	Delivery/installation should be completed within 30 days from the date of receipt of purchase order from the Academy.

(Contd.2)

l)	Terms of Delivery	Free On Rail / Road (F.O.R.) Destination, SVP, NPA, Hyderabad.
m)	Bid validity	Bid should be valid for 180 days from the date of opening of bid.
n)	Place of submission of bid & address for correspondence	The Administrative Officer (Admn), SVP National Police Academy, Shivarampally, Hyderabad, Andhra Pradesh – 500 052

- 3) Tender Documents - Tenders are governed by Tender documents.
- 4) Non transferable tender document containing Specifications, Bid Evaluation criteria and Tender Terms & Conditions.
- 5) SVP NPA shall not be responsible for postal delay or any other delay in respect of submission of bid / delay in receipt of bid and such bids will be summarily rejected.
- 6) Details of the tender notice, tender document, specification etc are available in SVP NPA's Web site www.svpnpa.gov.in
- 7) Name of Tender Receiving Officer: Shri K. Shankar,
Administrative Officer (Admn.),
S.V.P.National Police Academy,
Hyderabad-500052.

Terms and Conditions

1. Bidders, in case of dealers, must compulsorily attach authorized Dealership (OEM) certificate from the manufacturer of the quoted equipment, failing which the bidder will be disqualified.
2. The rates i.e. unit rate of each item and total amount including all taxes, transportation charges, labour charges and installation charges, if any, are to be quoted explicitly both in words and figures. No figures or words should be overwritten. Overwritten figures or words should be scored out and re-written under full signature of the authorized signatory. Quotations that do not fulfil this condition will not be considered.
3. The firm **must enclose the attested copy of their firm's Registration, Delivery terms, Delivery period, TIN of the Firm, Pan Card of the firm, Banker details, Income Tax clearance certificate, Service Tax Returns for the last three years, OEM authorization letter, details of company's profile and list of valued customers, if any and copies of earlier supply orders executed in the past three years should accompany along with the quotation.** All these documents are to be attached with the Bid without fail.

Earnest Money Deposit of Rs.32,000/- (Thirty two thousand) only in the form of Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad'. **Offers received without the prescribed EMD, will be rejected summarily.**

4. The bidder should have their own full-fledged service centre in Hyderabad with all necessary tool kits and well qualified Engineers and any service call should be responded within 4 working hours without failure during warranty period. Bidders should submit necessary supporting documents in proof of the same.
5. Authorisation letter from OEM certifying that the items quoted by the vendor are in production and would be **supported for service for at least 10 years** (No obsolete products should be quoted).
6. The Bid containing the specifications viz. Make, Brand and Model and other information leaflets/catalogue of the proposed brand which the bidder intends to deliver and the delivery schedule by the bidder, shall be enclosed with the tender.
7. The Bid shall comprise the price component indicating the unit price including all taxes and installation charges, if any. The unit price thereof shall not be overwritten.
 - a) The quoted price **shall be exclusive of all the Taxes** and taxes should be shown separately as applicable. No excess amount beyond the quoted amount will be considered.
 - b) Quoted prices **should be inclusive of freight** and forwarding charges, handling charges, loading and unloading charges, insurance charges, etc.
 - c) The prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the Purchaser. The Purchaser shall not entertain any increase in the prices during the period. In the event there is a reduction or increase in Government levy/duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date notifying the said reduction or increase in the Government levy/excise duty. However, the Purchaser is not liable to any claim from the Supplier on account of fresh imposition and/or increase of Excise Duty, Customs Duty, Sales Tax etc. on raw materials and/or components used directly in the manufacture of contracted goods taking place during the pendency of contract.
 - d) Prices shall be quoted in Indian rupees only.
8. The Bid / Tender submitted shall necessarily remain valid for 180 days after the date of commercial bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall-without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security submitted along with the bid.

9. No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time. If the quotation is accepted and the contracted firm fails to undertake the supply contract, their EMD will be forfeited without any further notice.
10. The Director, SVP National Police Academy **reserves the right to order full or part thereof** of the items enclosed or accept/reject any or all the bids without assigning any reason.
11. The bidding firm should submit an undertaking along with their bid, that they would adhere strictly to the delivery schedule indicated in this tender document failing which they would be penalised with a penalty **equal to 0.5%** of the supply contract value for every week period's delay. Failure to enclose this undertaking would entail rejection of the submitted offer without any further intimation.
12. The Technical Bid along with EMD in the form of demand draft, should be placed in one sealed envelope super scribed '**Technical Bid**'. The Financial Bid should be kept in a separate sealed envelope super scribed '**Financial Bid**'. Both the envelopes should then be placed in one single sealed envelope super scribed '**TENDER FOR SUPPLY OF ROAD ROLLER TO S V P NATIONAL POLICE ACADEMY, HYDERABAD**' and should be addressed to the Administrative Officer (Admn.), SVP National Police Academy, Hyderabad. **Name of the company / bidder shall not be mentioned on the external cover containing the financial & Technical bids. But the same should be mentioned on the cover of Technical & Financial Bids separately.**
13. Liability of the work order getting cancelled, if the quality / progress of the work is found to be **not satisfactory** or if there is an **inordinate delay** of more than 4 weeks in completing the supply.
14. The bidder will be blacklisted by the Academy in case of (condition-13) above being invoked.
15. The sealed tender received after the due date and time will be summarily rejected. The bid should be signed at the bottom of each page of tender form.
16. The Director SVP NPA reserves the right to cancel the order without pre-notice, forfeit the security deposit or recover any damages for any breach of contract.
17. Notwithstanding any of the conditions and clauses indicated in the Tender form, the Director has the whole and sole right to accept or reject either the lowest or any other valid bid and or **split up the order** for supplying of items to more than one bidder or to cancel the Tender without assigning any reasons thereto.
18. **Attending Tender Opening** :- The representative of the tenderer who wishes to attend the tender opening is allowed to do so, subject to presenting authorisation letter from the tenderer.
19. **Guaranty / Warranty Clause** :- **12 month warranty** from the date of acceptance of the items by the Academy.

20. **Performance Security Clause :-**

The successful bidder shall have to deposit a performance security equal to 5% of the contract value of the supply rounded up to next hundred in the form of account payee demand draft / bank guarantee from a nationalized / scheduled commercial bank in favour of the Director, SVP NPA Hyderabad payable at SBH Shivarampally, Hyderabad **within 10 days of the placement of supply order** for due performance as per the provisions contained in Rule 158 of GFR-2005. Failure on the part of the firm to deposit the performance security within stipulated time, the purchaser reserves the right to cancel the Supply Order. Performance Security submitted by the bidder will remain valid for a period of **sixty days** beyond the date of completion of all contractual obligations of the supplier including warranty obligations. No interest will be payable for "Performance Security".

21. **Evaluation of Bids:**

- a) The Tender Committee appointed by the Purchaser will open all Bids on the appointed date, time and venue in the presence of all bidders or their representatives.
- b) During evaluation of the bids, the Purchaser may, at its discretion, ask the Bidder for clarifications of its bid/samples of the offered equipment. The clarification of the bidder shall be in writing.
- c) No bidder shall contact the purchaser on any matter relating to its bid from the time of the bid opening to the time the purchase order is placed. If the Bidder wishes to bring additional information to the notice of the Purchaser it should be done in writing.
- d) Any effort by a bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or purchase order decision will result in rejection of the bid.
- e) Arithmetical errors in the bids, if any, will be rectified on the following basis:- If there is a discrepancy between words and figures, the lower of the two shall be taken as the bid price. If the bidder does not accept the correction of errors, as aforesaid, its bid will be rejected, and its EMD will stand forfeited.

22. **Eligibility Conditions**

- a) The bidding firm should have the capability to supply the ordered equipment in time as per the schedule indicated in the salient features i.e. the supply/installation **shall be completed within 30 days from the date of receipt of purchase order.**
- b) Any Government organization/undertaking should not have blacklisted/debarred/suspended the bidding firm.
- c) The Vendor should be an entity registered in India.

24 **Taxes and duties**

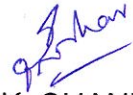
- a) Vendor shall be entirely responsible for all taxes, duties, license, fees etc. incurred until delivery of the contracted services to the Academy.
- b) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the person/s authorized to do so.

25 **Demonstration of offered equipment**

The bidder should provide demonstration of equipment offered, in case the TPC so desires. Failure to provide samples/offer demonstration shall entail rejection of bid forthwith.

- 26) SVP NPA shall not be responsible for postal delay or any other delay in respect of submission of bid / delay in receipt of bid and such bids will be summarily rejected.

Yours faithfully,



(K. SHANKAR)
Admn. Officer (Admn.)

Specification

Road roller vibratory type

- Operating wt : 3000 Kg
- Axle load front : 1560 kg
- Axle Load rear : 1440 Kg
- Overall width : < 1400 mm
- Overall length : < 2830 mm
- Turning radius
Inner/ Outer : 4100/2900mm
- Minimum ground clearance : 360mm
- Drum diameter : 740mm
- Drum width : 1200 mm
- Speed Forward/ reverse
Working : 0 -4 Kmph
Transport : 0 – 12 Kmph
- Engine KOEL HA 394 or
Equivalent Air cooled,
3 cylinder BS – III
- Drive : Infinitely variable hydrostatic all wheel
drive to both drums
- Tank capacity : water 200 ltrs 130 rear 70 front.
- Breaks : Service breaks : Hydrostatic parking
and Spring loaded Hydraulically
emergency released
- Drum scraper : 2 scrapers per drum self adjusting type.

FORMAT OF FINANCIAL BID

Tender Ref. No.: 34011/22/2015-16/HS. Misc dated 10.02.2016

Subject: Supply of Road Roller to S.V.P. National Police Academy, Hyderabad

Sl. No.	Item Description	Make & Model	Qty.	Unit Rate (Rs.)	Taxes (Rs.)	Total Amount (Rs.)

2. The Total Amount inclusive of all levies and taxes, freight, insurance, installation, commissioning and all other incidental charges quoted for the above work as per the details given above will be Rs. _____ (In words _____ only).

Signature (with stamp) _____

Designation _____

Company Seal _____

Date :

Place :

FORMAT OF TECHNICAL BID

Tender Ref. No.: 34011/22/2015-16/HS. Misc dated 10.02.2016

Subject: Supply of Road Roller to S.V.P. National Police Academy, Hyderabad

- | | |
|--|-------------------|
| 1. Name & Address including e-mail ID and Telephone contact details of the Bidder/Concern | <hr/> <hr/> <hr/> |
| 2. Nature of Bidder (i.e. Manufacturer or Dealer, etc.) Please enclose documentary Evidence eg.Registration/Incorporation Certificate/Authorisation certificate etc. | <hr/> <hr/> |
| 3. Whether each page of Tender Document and its Annexures have been signed, stamped and enclosed. | YES / NO |
| 4. Whether ready to supply and install the Equipment within the prescribed time Schedule. | YES / NO |
| 5. Whether Tenderer is black listed by any Govt. Organisation or otherwise penalised | YES / NO |
| 6. Whether evidence to show that the bidder has past experience for at least 3 years is attached with the bid. | YES / NO |
| 7. Whether bidder has full-fledged Service Centre in Hyderabad. | YES / NO |
| 8. Whether legible copies of PAN/TIN No. and VAT/Service Tax Registration certificates enclosed with the Bid. | YES / NO |
| 9. Whether undertake to respond to service calls within 4 hours | YES / NO |
| 10. Whether the technical specifications of the offered equipment are in line with the specifications sought in the enquiry. | YES / NO |
| 11. In case of deviations, whether the same have been detailed in a separate enclosure | YES / NO |

12. Whether Annual turnover statements /
IT Returns for the last three years attached.

YES / NO

13. Details of EMD submitted

YES / NO

D.D. No. :
Date :
Bank Name :
Amount :
In favour of :

Signature (with stamp)

Name

Designation

Company Seal

Date :
Place :

